



Jemez Mountains Electric Cooperative, Inc.

Your Touchstone Energy® Cooperative 

JOB POSTING

Jemez Mountains Electric Cooperative, Inc. (JMEC) is accepting applications for the position of **Meter Technician for the Espanola Office**. This position reports to the Meter Services Manager. Responsible for personal performance of work assigned by supervisor; maintains meter records, meter books, maintains inventory of meters and trouble shoots meters. Performs such other duties as may be required or directed. Depending on qualifications, this position may be hired in as a Meter Technician, Assistant Meter Technician or a Meterman.

Education: High school diploma or equivalent. Valid New Mexico Driver's license or ability to obtain prior to first day of employment required. Must be eligible to be and remain insured as a driver by the Cooperative's group liability policy for the automotive fleet.

Essential Functions: Shall be capable of reading, repairing, and installing single and polyphase meters. Shall maintain metering accuracy at a level equal to or in excess of regulatory requirements: repair and test other equipment; check service connections for proper metering; investigate technical customer complaint concerning metering; install system load survey equipment, make minor repairs to and test transformers, OCR breakers, oil switches and sectionalizers to the extent that time permits; and to perform other duties within the realm of qualifications when directed.

Experience, Training, Knowledge, Skills, and Abilities: Must have a sound knowledge of proper and safe work practices. Must be able to handle an irregular volume of work. Must have the ability to read meters with speed and accuracy for efficient billing of members/customers. Must have computer knowledge and the ability to review computer generated reports. Job requires the ability to meet and deal tactfully and courteously with associates, members, potential members and the public. Must have ability to learn and adapt to new technology.

Only those candidates that possess the criteria listed above will be considered.

JMEC offers a competitive salary commensurate with qualifications, along with a comprehensive benefits package. For more information on the position please contact Tina Trujillo Archuleta.

Applications/resumes will be accepted until close of business, Monday, October 14, 2024, and should be directed to:

Tina Trujillo Archuleta, Manager of Administration and External Affairs
P.O. Box 128 Española, New Mexico 87532
505-367-1151
505-753-6958 fax
trujillo@jemezcoop.org