



Jemez Mountains Electric
Cooperative, Inc.

Your Touchstone Energy® Cooperative 

Chief Financial Officer
Jemez Mountains Electric Cooperative, Inc.

Details

Posted: 11/6/2025

Location: Hernandez, NM

Type: Full Time

Categories: Accounting

Required Education:

Jemez Mountains Electric Cooperative, Inc. is accepting resumes for Chief Financial Officer. A bachelor's degree in accounting, finance, business administration or a related discipline from an accredited university or college is required, with a master's degree preferred. The ideal candidate will have ten years of experience in a senior accounting or finance role at an electric cooperative.

Requirements:

- A bachelor's degree in accounting, finance, business administration or a related discipline.
- Ten years of experience in a senior finance or accounting role within an electric cooperative.
- Experience with long-term financial planning, forecasting, budgeting, and risk management.
- Proven and effective executive level leadership experience.
- Experience with Meridian software or NISC is preferred.

Duties and Responsibilities:

- Oversee the day-to-day financial operations, ensuring GAAP and regulatory compliance.
- Provide monthly financial reporting, budget analysis, and forecasting.
- Lead annual budget development and monitor financial performance.
- Oversee and manage all business operations of the Accounting Department, and manage consultants, auditors, and vendors.
- Support strategic planning as a member of the executive management team.
- Prepare loan applications and manage debt portfolio and financing strategies.
- Coordinate tax filings, audits, and insurance claims administration.



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- Maintain accurate records for capital credits, depreciation, inventory, and assets.
- Perform financial analyses.
- Communicate regularly with the CEO on JMEC's financial health and recommendations.
- Facilitate ongoing communication with leadership teams to align financial strategies with operational goals, support informed decision-making, and drive organizational performance across all departments.

Salary and Benefits:

Salary is commensurate with experience. Compensation includes medical insurance, dental insurance, life insurance, vacation and sick leave, a defined retirement plan and a 401k with an 8% match.

How to Apply:

Interested candidates who meet the required qualifications should submit their cover letter and resume via email to Tina Trujillo Archuleta ttrujillo@jemezcoop.org. Please submit resumes to or related questions to ttrujillo@jemezcoop.org 505-367-1151.

Position will remain open until filled.