Jemez Mountains Electric Cooperative, Inc.

Your Touchstone Energy® Cooperative

Jemez Mountains Electric Cooperative, Inc., (JMEC) is accepting applications for the position of **Staker Estimator** for the **Jemez Springs and/or Cuba District Offices**.

Staker Estimator and or Staker Estimator Service Representatives
The Staker Estimator will provide customer service to the member/consumer by providing prompt and efficient responses to requests for new service installations or alterations. The applicant shall be knowledgeable of federal, state, local RUS and NESC codes as related to primary, secondary and service construction.

Education
High school diploma or equivalent and technical training in electrical field/line operation are required. Valid New Mexico Driver's license or ability to obtain prior to first day of employment required. Must be eligible to be and remain insured as a driver by the Cooperative's group liability policy for the automotive fleet.

Essential Functions/Job Duties:

- Provide assistance to the District Operations Supervisor and provides maximum service to the member/customer by providing prompt and efficient responses to requests for service and information.
- Shall be knowledgeable of federal, state, and local RUS and NESC codes as related to primary, secondary and service construction. Prepares necessary construction, retirement and contract documents.
- Prepares and obtains right-of-way easements and service line agreements when applicable.
- Within the limits of established Engineering Department policies, assumes responsibilities as delegated by the District Manager for activities including but not limited to scheduling and keeping appointments with member/consumers for new construction, upgrading or conversions of facilities and relocation or removal of existing facilities.
- Designing, staking and inspecting primary, secondary and service installations for new service, system improvements, sectionalizing equipment and retirements of existing facilities.
- Prepare construction cost estimates as required by JMEC interpretation and application of Line Extension Policy and Rule 410 (NMPRC).
- Consult with developers to provide mutual agreeable conditions for the installation of JMEC facilities in areas to be developed.
- Coordinate the installation of facilities with other utilities.
- Maintain records necessary for work order accounting procedures and to support the formulation of workplans and reports required by the RUS and all other regulatory agencies.

Experience, Training, Knowledge, Skills and Abilities:

- Shall have a minimum of four (4) years experience in staking of electric lines and cost estimating.
- Performs other duties within the realm of the staker/estimator classification and qualifications when directed.
- Must have a valid New Mexico drivers license.
- Must have the ability to communicate effectively with member/customers and coworkers.
- Must have the ability to learn and adapt to new technology.

Only those candidates that possess the criteria listed above will be considered.

JMEC offers a competitive salary commensurate with qualifications, along with a comprehensive benefits package. For more information on the position please contact Deborah Leyba.

Applications will be accepted until the position has been filled.

Please visit www.jemezcoop.org to obtain an employment application and submit along with your resume and letter of interest at the address below.

Attn: Deborah Leyba, Human Resources
PO Box 128 Espanola, New Mexico 87532
505-753-2105 Ext. 1117
debleyba@jemezcoop.org